

**Minute of Meeting – Executive Committee**

**Clackmannanshire Local Association**

**Educational Institute of Scotland**

**SSSS**

**9/12/20**

**1. Constitution of Meeting**

Chair: Donal Hurley

Minute: Wendy Cowan

Present: Karen Farrell, Gordon Joyce

Apologies: Teresa Barker

**2. Minute of previous meeting**

Not available

**2:1 Matters arising from Minutes**

N/A

**3. Secretary's Report**

**3:1** A great deal going on at the moment! Multi grievances going from HQ to Local Authorities.

**3:2** EIS proposing all schools finish Fri 18th Dec; this only affects seven Local Authorities. Proposed Remote learning would then take over at the end of this term and beginning of next. KF will contact Lorraine Sanda tonight *re* this situation.

**3:3 JTUC** – written to Clackmannanshire Council given lack of mitigations. Official complaint registered.

**3:4** Concern raised *re* cleaning in schools. Janitors and cleaners no longer emptying bins. KF received a lot of complaints from members.

**3:5** Hot-desking taking place in some schools; concern raised about the possible consequences of this. KF reiterated it is the responsibility of all staff to comment/ raise concern with management.

**3:6 Risk Assessments** – There are generic Risk Assessments but not specific to areas which are cause for concern, e.g., hot-desking and observations.

**3:7 Motions for AGM** should be considered soon! Election for Council due; time commitment for this is five meetings a year.

**3:8 WTA** – Not all HTs have submitted. Important there is flexibility in this agreement.

**3:9 Cancellation of SQA exams** – concern voiced *re* increase of teacher workload *re* marking etc.

**3:10 Policy re Observations in classroom** now accessible. LE asked to read this for discussion at LNCT. Discussed GTCS reminder that professional dialogue is the most important part coming from observed lessons and should never be the “spy in the classroom!” Observations should be done as part of professional learning/ development.

#### **4. Treasurers Report**

**4:1** All honoraria now in and should be processed on 10th Dec.

**4:2** Gordon Joyce would like to complete a further year as Treasurer; others present agreed they are happy to continue in their present roles.

**4:3** GJ discussed the possibility of an increase to the honoraria given there has been no increase for a significant period of time. This will be on the agenda for next LE meeting.

**4:4** All receipts should be given to Treasurer asap.

**4:5** In the spirit of “honoraria” it was agreed the Minute Secretary would receive payment for carrying out minute duties as opposed to for payment per minute.

#### **5. Learning Rep Update**

N/A

#### **6. Items Deferred**

N/A

#### **7. AOCB**

**7:1** A brief discussion *re* Office bearer roles for next year. All agreed they were happy to continue in their present roles.

**7:2** Due to technical issues the sound quality affected the discussion throughout latter part of the meeting.

Date of next meeting – to be confirmed following LNCT tomorrow.